

FLOOR NURSING POCKET NOTES

<http://www.pnapps.com/fnpn/index.html>

INSTRUCTIONS



Version 1.9

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FLOOR NURSING POCKET NOTES

<http://www.pnapps.com/fnpn/index.html>

INDEX

1.0 – Modules

2.1 – Adding Records

2.2 – Finding Records

2.3 – Canceling A Find

2.4 – Delete Record

2.5 – Delete Found Set

2.6 – Delete All Records

2.7 – Table View

2.8 – View Single Record From Table View

2.9 – Locate A Single Record

2.10 – Duplicate Record

2.11 – Previous & Next Record

2.12 – Sorting

2.13 – Email Record/s

2.14 – Attaching an image, audio file or sketch.

2.15 – “Smart Drop” Lists

FLOOR NURSING POCKET NOTES

<http://www.pnapps.com/fnfn/index.html>

1.0 – Modules & Navigation

Floor Nursing Pocket Notes© contains 29 modules. The application includes a variety of calculators, reference text and databases. Many of the database fields throughout FNPN are pre-populated or add your previous entries to a drop list for a fast “Tap-N-Go” entry. Some of the modules are relational; meaning that they rely on one another for data sharing and sources. As an example, the Care Planner draws upon the Medication module for its meds. You must first enter your floors medications into the Medication database for them to be used in the Care Planner. Most of the modules are self explanatory and should not require instruction. A few of the modules that contain some advanced features will be explained further below.

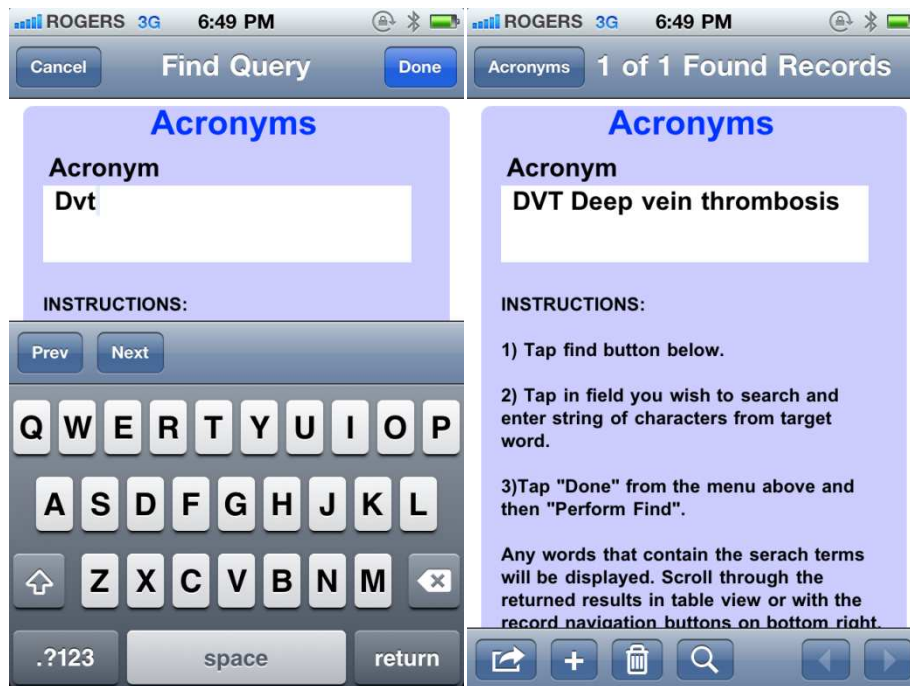
Navigation: After tapping on the FNPN icon and launching the app, you will see the Index/Splash screen. To navigate within the application, simply select the desired module from the “FNPN Index” navigation drop list and then tap “Done”.



FLOOR NURSING POCKET NOTES

<http://www.pnapps.com/fnfn/index.html>

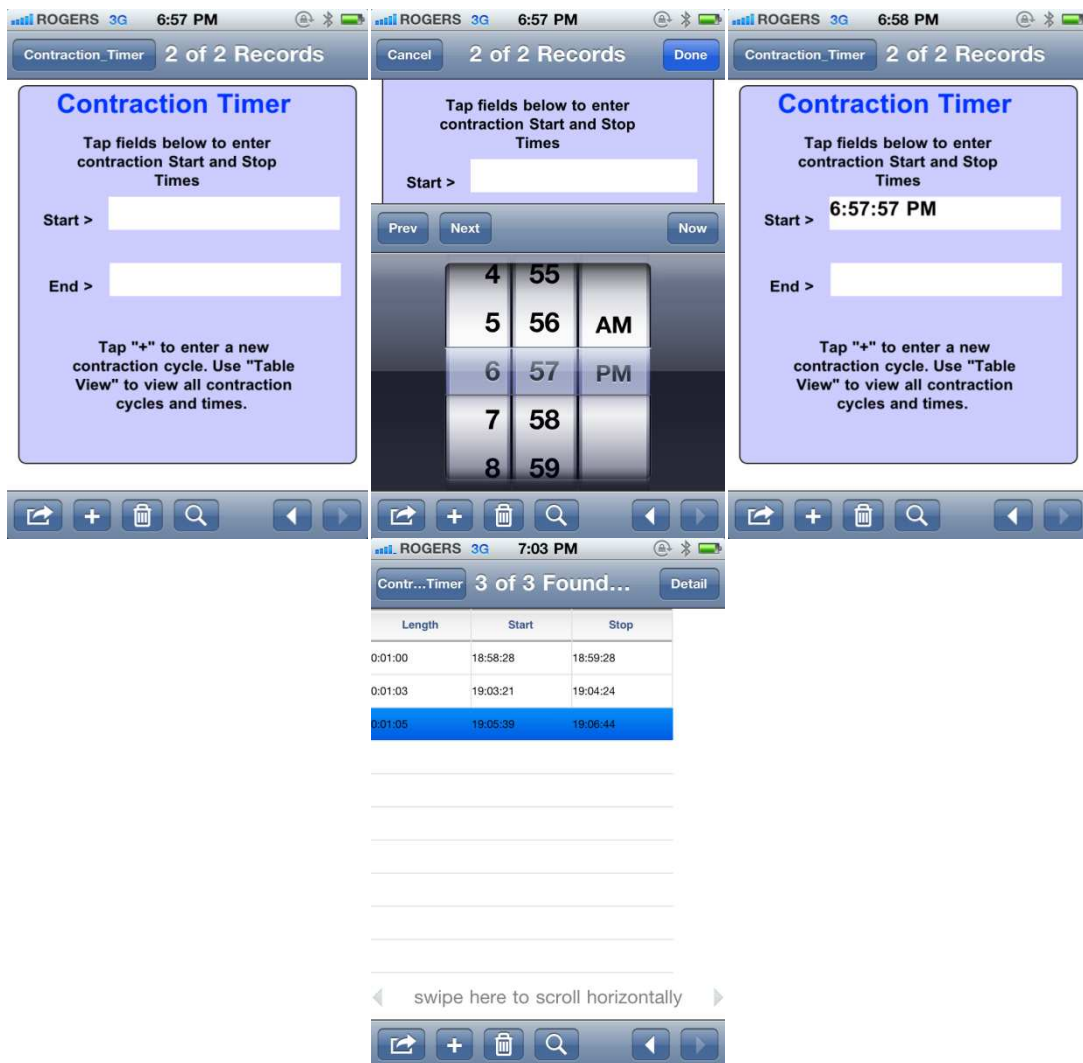
Acronyms: The Acronym module contains about 2000 acronyms. The module also allows for the addition of new entries or editing of current ones. You can find an acronym by two methods. You can scroll through the list in “TableView” or perform a “Find”. To use the “TableView” function, please refer to section 2.7 below. If you would like to use the “Find” feature, simply tap on the magnifying glass and then tap on the field you wish to search. A keyboard will appear on your FNPN screen. Enter the text string or value you are looking for. Select “Done” and then “Perform Find”. Any/All records with your criteria will now display.



FLOOR NURSING POCKET NOTES

<http://www.pnapps.com/fnfn/index.html>

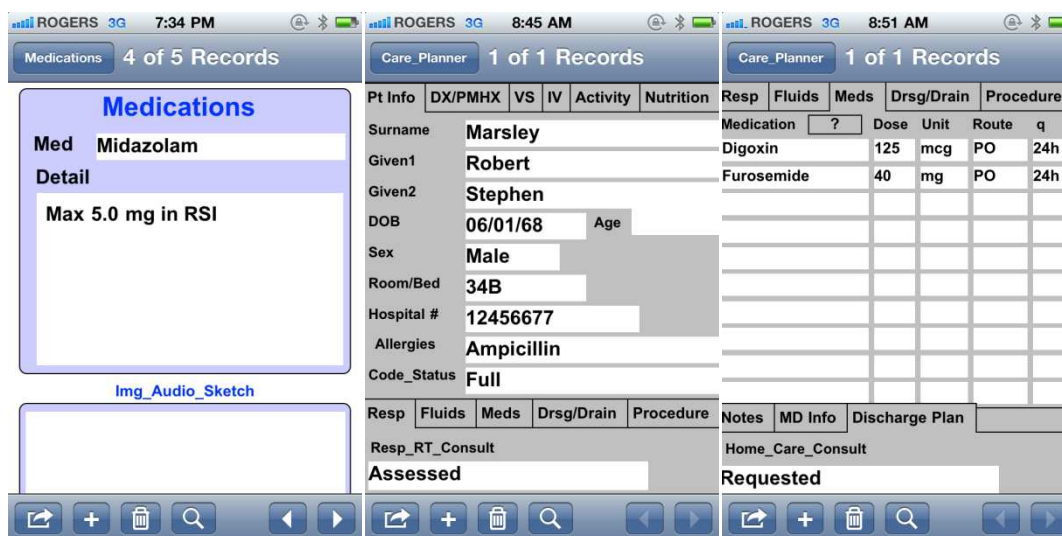
Contraction Timer: This database will allow you to track and trend contractions. When first navigating to the module, you will be brought to the form view. This is where you will enter the start and end of each cycle. Simply tap on the start field and a time picker will display. Select "Now" and then tap on the "Done" button. The time will then be stamped in the field. Repeat the same for the end of the contraction. For a new contraction, tap the "+" icon as indicated in 2.1 below. To view the trend, simply click the "Action Sheet" button, as outlined in 2.7 below, and select the "Table View" button.



FLOOR NURSING POCKET NOTES

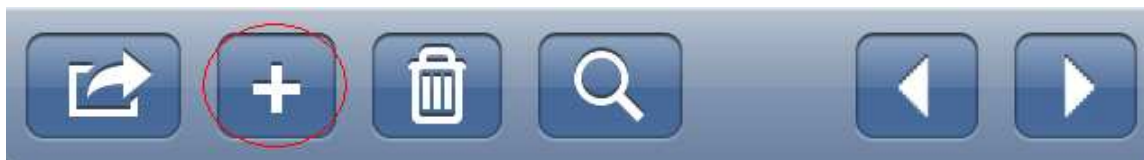
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Care Planner: This database is a comprehensive care planner. As mentioned previously, it is a relational database that draws data from other modules; most importantly, the Medications module. Your floors medications must be entered there first to be available. From within the care planner, you can document the following; Dx, PMHX, Vitals, IV, Nutrition, Resp, In/Outs, Meds, Drsg/Drains, Procedures, MD info, Discharge Plan and general notes.



2.0 – Dealing With Records

2.1 Adding Records: If the module is grayed out, it has no record entries. To add a record simply select the "+" button located in the menu bar at the bottom of the screen. The available fields in that module will then become active.



FLOOR NURSING POCKET NOTES

<http://www.pnapps.com/fnfn/index.html>

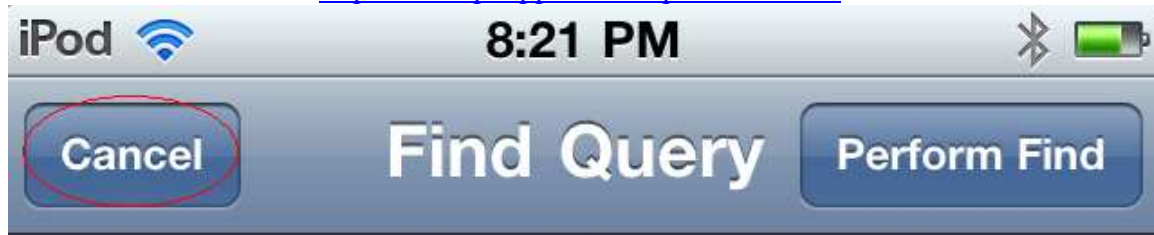
2.2 Find Records: Tap on the magnifying glass and then tap on the field you wish to search. A keyboard will appear on your FNP screen. Enter the text string or value you are looking for. Select “Done” and then “Perform Find”. Any/All records with your criteria will now display.



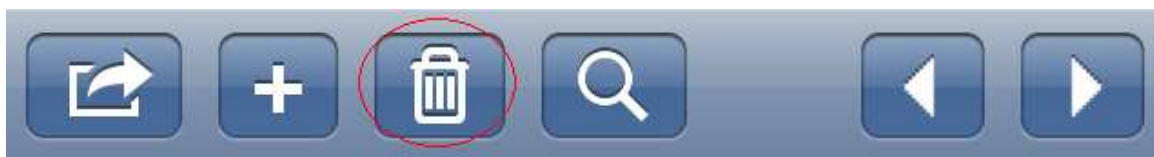
2.3 Canceling a Find: Tap on the “Cancel” button to cancel the find process.

FLOOR NURSING POCKET NOTES

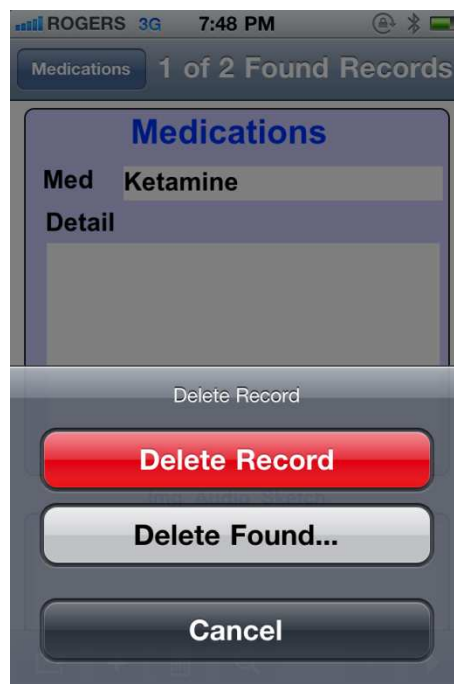
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2.4 Delete Record: Tap on the trashcan icon to delete a record. You will be prompted to mitigate accidental record loss.



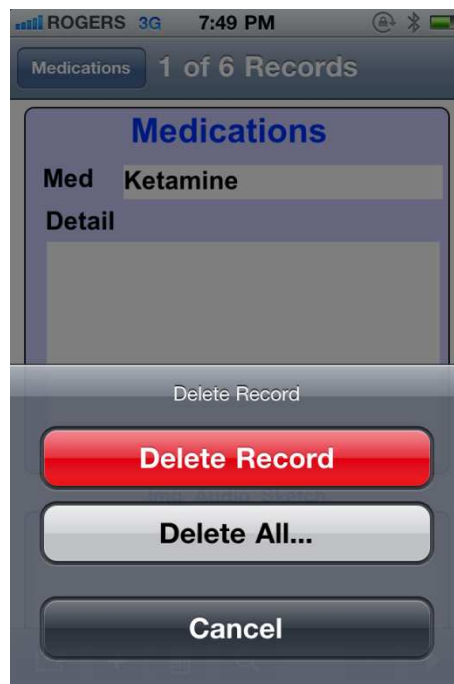
2.5 Delete Found Set: To delete a found set of records, simply perform a find, and then click on the trashcan icon. You will be presented with a choice of options. As above, you can choose to delete the current record, or the found set of records.



FLOOR NURSING POCKET NOTES

<http://www.pnapps.com/fnpn/index.html>

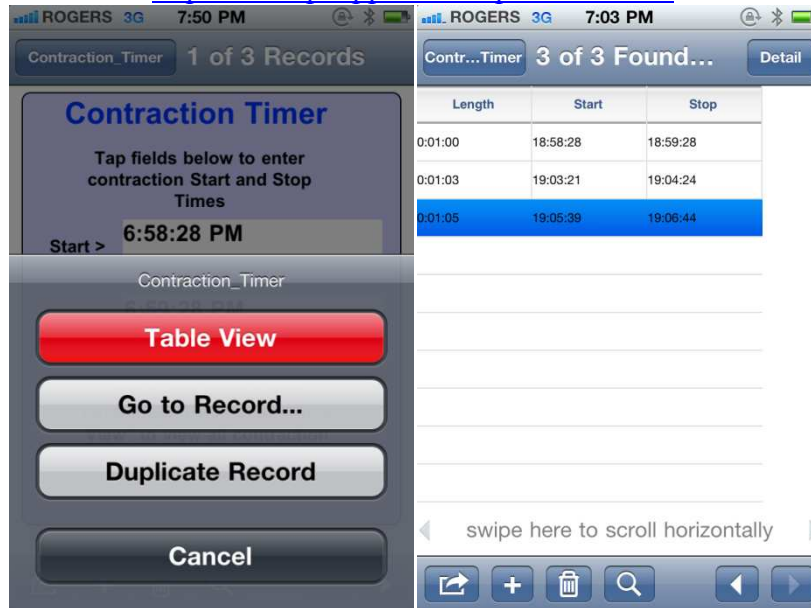
2.6 Delete All Records: Simply double click the "magnifying glass to display all of the records in the database. Click the trashcan icon. You will be presented with a menu, as shown above, that allows you to delete all of the records.



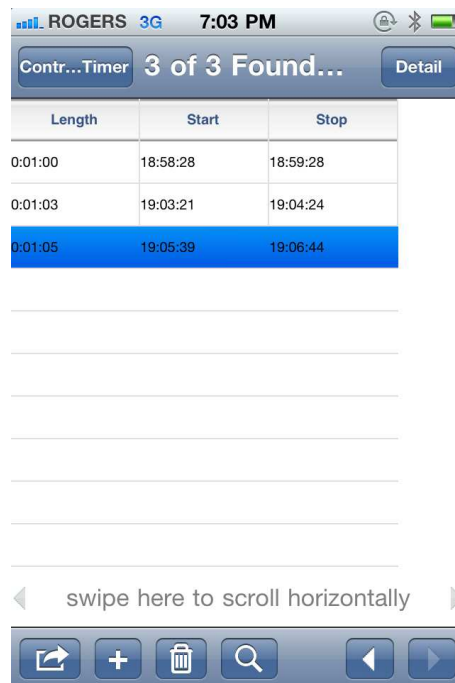
2.7 Table View: To view your records in a table, simply click the "Action Sheet" button. Select the "Table View" button.

FLOOR NURSING POCKET NOTES

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2.8 View Single Record Detail From Table View: While in table view, highlight the desired record and click the “Detail” button to view a single record.



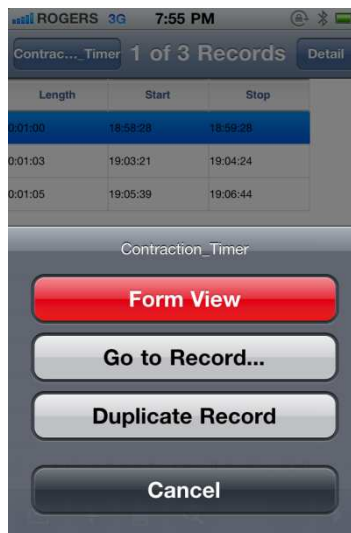
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2.9 Locate a Single Record: To view a single record in a table, simply click the "Action Sheet" button. Then select the "Go to Record" button. Type the record number and then click "OK".



2.10 Duplicate Record: To duplicate a record, click the "Action Sheet" button. Select the "Duplicate Record" button from the pop-up list.



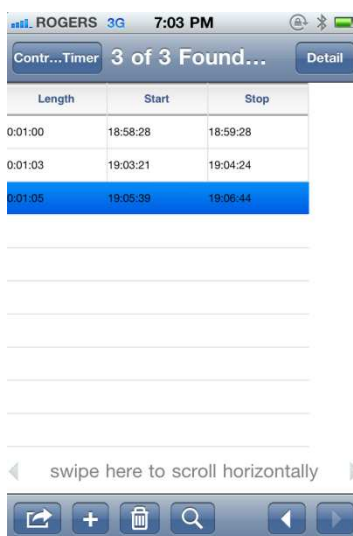
2.11 Previous & Next: Navigate through your records one at a time by selecting the previous < > and next arrows.

FLOOR NURSING POCKET NOTES

<http://www.pnapps.com/fnfn/index.html>



2.12 Sorting: While in table view, simply click the table header to sort the fields. Click once for ascending and click twice for descending.



2.13 Email Records: (Your device must be configured with an active email account for this feature to work.) Another very useful feature from within FNPN is the Email Records function. This will allow you to export and email either a .pdf or .csv file. With the .csv file, you can import the records into any other ODB database. To start, find the record or record set you wish to email. If you do not isolate an individual record through “Find Record”, all the records in the set will be exported. Then tap the “Email Record” button found on the bottom of the form. An email window will display and allow you to add recipients and add the .csv or .pdf attachment. To add an attachment, simply tap on the “Attach” button.

FLOOR NURSING POCKET NOTES

<http://www.pnapps.com/fnpn/index.html>



2.14 Attaching an image, audio file or sketch: Some of the modules will allow for the addition of an associated image, audio file or sketch, tap on the Img, Audio or Sketch field. You will be presented with the options of; take a photo with the camera, use a photo from an album, insert a signature/sketch and play or record a sound.

FLOOR NURSING POCKET NOTES

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2.15 “Smart” Drop Lists: Some of the fields come pre-populated with data. If a drop list has no pre-populated entries, as depicted below in the “General” database, simply tap on the field again and the text keypad will display. You will then be able to enter free text into the field. It will then remember the previous entries and include them in the list for future selection.



SUPPORT: If you have any questions, or would like to make suggestions for future updates, please email us at admin@pnapps.com